



Minutes for October 2, 2012

OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's Meeting Minutes**

**Tuesday, October 2, 2012**

**Room 201, Town Hall**

**Time: 7:00 pm**

**Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey, Selectman James Buscemi, Town Administrator, Michael Sullivan and Becky Mosca.**

**Pledge of Allegiance**

**Public Discussion**

Maynard resident, Vic Tomyl, commented on the colorful and pristine landscaping at McDonald's Restaurant; it is a real asset and a bright spot in the Town.

**Motion** made by Selectman Gavin to approve the minute for the September 18, 2012 meeting. Second by Selectman Chetwynd. Vote 5 – 0. **Motion approved.**

**List of Correspondences**

- a) Chelmsford Alcoholic Beverages Commission Seminar dated Sept. 27, 2012
- b) Maynard Fest 2012 Flyer.
- c) Municipal Services, monthly report, September 2012
- d) DPW Monthly report, Sept. 2012
- e) Facilities Monthly report Sept. 2012
- f) Maynard Business Alliance Meeting minutes Sept. 2012
- g) MSBA Grant Payment 8/30/12

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- h) Letter from Jim Fulton re: Maynard Road Race.
- i) Richard Bottino retiring notification letter
- j) Community Innovative Challenge Grant Reports
- k) Lowell Regional Transit Authority Meeting Notice

**Motion** made by Selectman Chetwynd to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 5 - 0. **Motion approved.**

**Motion** made by Selectman Chetwynd to accept the MBA Memorandum of Agreement. Second by Selectman Gavin. Vote 5 – 0. **Motion approved**

**Motion** made by Selectman Chetwynd to accept the CPC Applications as submitted. Second by Selectman Gavin. Vote 5 – 0. **Motion approved.**

### **Public Hearing - Layout Hearing Shore Ave.**

**Motion** made by Selectman Chetwynd to close the Public Hearing on the Layout Plan for Shore Ave. Second by Selectman Gavan. Vote 5 – 0. **Motion approved.**

**Motion** made by Selectman Chetwynd to accept the Layout Plan as drawn in plan for Shore Ave. Second by Selectman Buscemi. Vote 5 – 0. **Motion approved.**

### **Discuss Software for Municipal Services, Kevin Sweet, ATA**

ATA, Kevin Sweet presented extensive and pertinent information on Point Software, a software service system used in the issuing and tracking of Town permits and licenses.

### **Special Town Meeting Warrant, October 16, 2012**

**Motion** made by Selectman Gavin to accept the Special Town Meeting Warrant, October 16, 2012. Second by Selectmen Hurrey. Vote 4 – 0. (Selectmen Chetwynd stepped out of meeting). **Motion approved.**

### **Updates on Job Postings**

Lori Blanchard will join the Town as Town Accountant on October 20, 2012

DPW Superintendent Position to be posted the week of October 9, 2012

### **Town Administrator's Report**

- Chief of Police Contract
- Finance Committee Budget Hearing
- Community Preservation Commission Submittals
- LEPC
- Thanks to John DeMars, Mike Abbondanzio and Tim Mullally for their extra efforts in resolving the water issue at Well #4.
- TA, Mike Sullivan attended Co-op Study Group Meeting
- Request money for a market study (\$10,000.00) for Downtown
- AECOM, Dennis Flynn (Traffic Study)

### **Old/New Business**

Selectmen Buscemi raised issues regarding the safety of children walking to school and crossing at various unattended crossings. Traffic reports and more observations might help to get some answers with this issue. TA will follow up with information.

Selectman Hurrey, none  
Selectman Chetwynd, none  
Selectman Gavin, none

Chair Capello comments;  
Budget step forward = FinCom As drivers for this year's budget/sub-budget. Contact Jim Coleman to get his opinion and thoughts to work the budget for FY14.  
Committee make up for this year. BOS members for this year. Selectman Hurrey, Selectman Gavin and Chair Capello for back up.

Committees – each BOS member to take on roll and go to one of the other boards meetings.

Black Board Connect, do we have a Town Policy, work with Kevin Sweet

Media issue we need to develop policy for employees

Maynard Fest this Saturday

TA Communication Policy

Executive Session

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Motion made by Selectman Chetwynd to move into executive session, personnel contract and will not reconvene in open session. Second by Selectman Gavin.

Roll Call,

Selectman Buscemi	Yea
Selectman Chetwynd	Yea
Selectman Gavin	Yea
Selectman Hurrey	Yea
Selectman Capello	Yea.

**Adjourn**

**Motion** to adjourn made by Selection Chetwynd. Second by Selectman Buscemi.  
Vote 5 - 0. **Motion approved.**

Time: 9:20 pm

Approved: \_\_\_\_\_

Date:

\_\_\_\_\_  
Selectman, Chetwynd, Clerk

Initials: BJM